

CONSONUS PHASE 3 ROP STEPS FOR SUCCESS



▶ Getting Ready for PHASE 3 OF RoP

PHASE 3 PREPAREDNESS		COMPLETED
1	Review the components of PHASE 3 RoP and determine what areas you need to review, enhance or develop prior to 11/28/2019	
2	Develop a timeline for compliance completion and staff training	
3	Review CMS appendix PP State Operations Manual	

FREEDOM FROM ABUSE, NEGLECT AND EXPLOITATION/QAPI		COMPLETED
1	Review of policies and procedures regarding Abuse, Neglect and Exploitation	
2	Use QAPI to review Abuse, Neglect and Exploitation allegations/ incidences and add to your QAPI agenda	
3	Determine your facility's QAPI team and goal set points in this area	

COMPREHENSIVE PERSON - CENTER CARE PLANNING: Trauma Informed Care		COMPLETED
1	Review your current care planning process to determine if it is person-centered	
2	Determine key strategies and interventions for identifying and assessing residents with Trauma/PTSD	
3	Provide education to IDT members related to trauma/PTSD care	

QUALITY OF CARE: Trauma informed care		COMPLETED
1	Meet with your team leaders and Medical Director to discuss trauma informed care assessment management for your facility	
2	Determine which residents in your facility currently fall into the diagnosis category of trauma or PTSD	
3	Review the care plans of existing residents to determine if they meet the goals for trauma/ PTSD person-centered care planning and provision of care	
4	Provide education to all staff on assessing for or identifying trauma and PTSD behaviors for early intervention and resident behavior triggers	
5	Develop a list of potential interventions that can be utilized with trauma and PTSD residents	
6	Use Mental Health providers as trusted advisors for intervention strategies for trauma/PTSD care	
7	Review your current documentation process for behavior management for trauma and PTSD	

BEHAVIORAL HEALTH		COMPLETED
1	Evaluate your current access to behavioral health providers that can support your residents with trauma/PTSD conditions	
2	Review your current residents with diagnosis of trauma/ PTSD to determine if they are receiving the mental health services that they may currently need or if current mental health support is adequate to meet the residents needs (refer to handout provided)	

ADMINISTRATION: QAPI		COMPLETED
1	Determine who will be your facility's Governing Body	
2	Review your facility's policies and procedures surrounding QAPI and determine if they are current and approved by your Governing Body	
3	Determine if your Governing Body has oversight of your current QAPI program (The Governing Body is accountable for QAPI)	
4	Determine if you are providing QAPI data to your Governing Body for review and support	
5	Review the CMS QAPI tool kit regarding the definition and responsibility of the Governing Body	

INFECTION CONTROL/ INFECTION PREVENTIONIST		COMPLETED
1	Determine who will be assigned the role of Infection Control Preventionist Officer(s) in your facility	
2	Determine the amount of time per week that the Infection Control Preventionist Officer(s) will be working	
3	Verify that the Infection Control Preventionist Officer(s) has the required training for the role	
4	Provide training as required (see CDC Infection Control Preventionist Officer training)	
5	Review or create an Infection Control Preventionist Office job description	
6	Add your Infection Control Preventionist Officer (ICPO) to your QAA Committee	

COMPLIANCE AND ETHICS		COMPLETED
1	Review or Develop your Compliance and Ethics Program	
2	Determine who your Compliance and Ethics officer is (at facility or Corporate if greater than 5 facilities in company)	
3	Review or develop Compliance and Ethics standards, policy and procedures (AHCA, HC Pro, Compliance Store for example has workbooks on Compliance and Ethics available)	
4	Staff training regarding your Compliance and Ethics Program (5 or greater facilities, mandatory and annual training for all staff)	
5	If 5 or more facilities you must have a designated corporate compliance officer	

PHYSICAL ENVIRONMENT: CALL LIGHTS		COMPLETED
1	Review that your facility has a call light system that is accessible from each resident's bedside	
2	Check that your facility call light system is linked directly to staff or a central communication center	
3	Review your current call light system response time for efficacy	

TRAINING REQUIREMENTS FOR ALL STAFF, CONTRACTORS AND VOLUNTEERS

COMPLETED

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Review your current training policies for:

- a. *Communication Strategies in the facility*
- b. *Resident Right training*
- c. *Abuse prevention, freedom from abuse, neglect and exploitation*
- d. *QAPI*
- e. *Infection Control*
- f. *Dementia Management.*
- g. *Compliance and Ethics: If 5 or more facilities, mandatory and annual training of all staff.*
- h. *Review your policies and compliance with Performance Evaluations related to staff competency training needs*
- i. *Review requirements of training for Dietitians and Directors of Food and Nutrition (see handout)*
- j. *Review your current competency training and validation program (skills check list, organizational competencies, advanced competencies)*